

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
 Report No. 193  
 Date: 2015-05-28  
 Day: Thursday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: cloudy      **Noon:** partly cloudy      **3:00 pm:** mostly sunny  
**Temperature:** 7:30 am: 70°      **Noon:** 85°      **3:00 pm:** 88°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	1	3	0	4
	Div. 04		Masonry	1	1	0	2
	09 90 00		Paint/Plaster	1	0	0	1
	02 41 19		Labor	1	2	0	3
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	1	0	0	1
	Div. 03		Concrete	0	0	0	0
	07 21 00		Insulation	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	0	0	1
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19	Ambient Temp. Corp.	HVAC	2	2	0	4
	Div. 23						
	Div. 21	Encore Fire Protection	Fire Suppression	1	1	0	2
Total:	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
				9	9	0	18

## DAILY REPORT

### Activities Today:

- 1) **Carpentry:** finishing subfloor installation on 1<sup>st</sup> floor; installing ladder in cupola to access clock; installing sheetrock on ceiling in lobby; working with welder installing structural steel
- 2) **HVAC:** installing ductwork in clerk's office; continuing with insulating HVAC and plumbing lines; continuing with fin tube radiation installation in basement
- 3) **Labor:** assisting trades; general site cleaning
- 4) **Masonry:** working on SW corner of addition; infilling voids in CMU mortar joints; laying out brick veneer; stacking staging for brick installation
- 5) **Paint/Plaster:** continuing with taping & mudding joints in the basement; installing corner bead in the basement at various locations
- 6) **Misc. Metals:** working on structural steel and decking for roof of elevator shaft
- 7) **Fire Protection:** installing sprinklers in closets beneath stairs; installing sprigs for heads at low points that are beneath bottom of floor joists
- 8) **Electrical:** working on panels in IT room and electrical room

# PHOTO INDEX





	<p>Photo showing structural steel being installed at the top of the elevator shaft.</p>
	<p>Photo showing structural steel in place. Metal decking will be installed on top of the elevator shaft.</p>
	<p>Photo showing tin knocker installing ductwork in the clerk's office.</p>
	<p>Photo showing HVAC tech installing fin tube radiation in the vault mechanical room.</p>



Photo showing sprinkler tech working on sprinkler system in the lobby.







Photo showing workman taping sheetrock joints in the basement.



Photo showing subfloor in place at the top of the stairs.



Photo showing carpenters installing ceiling in lobby.

	<p>Photo showing panels in the IT room being worked on.</p>
	<p>Photo showing hanger installed on top of a haunch on the SW corner of the addition.</p>
	<p>Photo showing progress along the north basement wall.</p>
	<p>Photo showing offices along the west wall of the basement.</p>

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**